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CITY OF SANTA FÉ
BICYCLE & TRAIL ADVISORY COMMITTEE
June 15, 2016

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**MINUTES OF THE
BICYCLE AND TRAIL ADVISORY COMMITTEE**
Wednesday, June 15, 2016

1. CALL TO ORDER

A meeting of the City of Santa Fe Bicycle and Trail Advisory Committee was called to order by Councilor Joseph Maestas, Chair, at approximately 5:30 p.m., on the above date, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Joseph Maestas, Chair
Joseph Abbatacola
Paul Cooley
Gretchen Grogan
Frank Herdman [arriving later]
James Ronald Pacheco
Tomás Rivera [arriving later]
Shelley Robinson

MEMBERS ABSENT:

Jennifer Wellington

OTHERS PARTICIPATING:

Melissa McDonald, Staff Liaison
Leroy Pacheco, City Engineer
Keith Wilson, MPO/Santa Fé Trails
Erick Aune, Santa Fé MPO
Robert Findling, Nature Conservancy
Carl Boaz, Stenographer

NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Member Pacheco moved to approve the agenda as published. Member Abbatacola seconded

the motion and it passed by unanimous voice vote. Member Herdman and Member Rivera were not present for the vote.

Member Herdman arrived at 5:36.

4. APPROVAL OF MINUTES: May 18, 2016

Member Grogan moved to approve the minutes of May 18, 2016 as amended. Member Pacheco seconded the motion and it passed by unanimous voice vote. Member Rivera was not present for the vote.

5. CITIZEN COMMUNICATIONS FROM THE FLOOR

Mr. Tom Egelhoff said he is the Director Agronomy at Las Campanas and lives in Eldorado. He is a member of Biking Sport Racing Team and rides about 200 miles weekly at La Tierra and other trails. "I ride to work on Wednesday and Thursday on the Rail Trail, down Airport through the river to Las Campanas.

Thursday on his return, he came up Rodeo Road in the bike lane and there was a car beside him and a car on the inside lane and that car hit him and kept going. "I'm a big guy and always thought I could react but I was down on the ground in seconds a quarter mile from where Rodeo and Siringo split. There were no license plates on the car. The other motorist must have called 911 and when I got up to the road, two Police SUVs were there and in 2 minutes, an ambulance was there.

"I couldn't see the car except it was blue. The lady next to me came back to talk to the Public Safety people and I was in ambulance and the word was out within ten minutes. We still have not had access to the police report. That is frustrating. I just wanted to come to share that."

Chair Maestas was glad to see he was okay and glad he shared that with us. At some point, we may experience what you experienced.

Mr. Egelhoff said thanks.

Ms. McDonald said she asked a Police Lt. Grundler. to come also.

Lt. Grundler said he just learned of this today. We had officers there pretty quickly, but the one car they found and pulled over, the witness said that was not the car. We don't have anything else. They believed it was a Kia SUV or cross over. Could not get a plate number to further the investigation at this point.

Member Rivera arrived at 5:43.

Lt. Grundler said there were two other bikers hit this week. In one of the other ones, the biker was at fault, not yielding as a motorist pulled into a driveway. In the other, the driver was at fault but the cyclist went away. We have had more than an uptick on incidences.

Chair Maestas said in these investigations, it seems it would go cold with no license plate.

Lt. Grundler agreed, unless a witness has a video going or they know the car or individual. In the absence of plate or registration, it does go cold quickly.

Chair Maestas thought the only hope is future apprehension and without a plate, driving in the city, this person could be apprehended.

Lt. Grundler - agreed there is a chance. Unfortunately, a lot of times there is no damage to the vehicle. It is hard even with a plate. They sometimes run. We can't cite them for the crash because we didn't witness it. Even if the owner was the driver, they would not admit it.

Chair Maestas asked if it would be part of standard procedure to consider a perimeter.

Lt. Grundler agreed but comes down to manpower. It could be 16 square miles and with 2 officers, it would be difficult to find them. The dispatch was a blue Kia and they pulled over but it was not the vehicle. So even when we are quick to respond, it can be hit or miss.

Member Abbatacola read that it was intentional.

Lt. Grundler said from the police report, it mentions injuries to the cyclist. He was in the bike lane and all of a sudden struck in the side and fell off the roadway and the driver did not stop but continued on. The witness saw the car strike the cycle and tried to find a plate to record but there was none. The swerving was not mentioned in the report.

Member Abbatacola said he has two small cameras - forward and backward. He offered to chat with Mr. Egelhoff after the meeting.

Member Robinson commended the woman who took it upon herself to come back and try to help identify the vehicle. Somebody did step up, whoever she is.

Lt. Grundler said most of what the Police resolve is because of citizens who step up. It is extremely helpful and difficult in today's world

Member Grogan asked if her identity is in the report.

Lt. Grundler was not sure. There is a public copy that can be sent to anyone but it is reacted without witness identity. He thought the Police could still contact the witness to identify a vehicle photo.

Chair Maestas thanked Mr. Egelhoff and the Lieutenant for coming to the meeting.

He thought perhaps at another meeting the Committee can talk about a bike safety campaign. The City has many resources and can work with Police and the biking community. We can't wait for another incident and should make this part of our PR campaign. He asked Ms. McDonald to put it as a discussion item for

the next meeting. Then BTAC can decide what to do. This can be used as a catalyst for a more robust safety campaign and figure out timing and extent and leverage resources and partnerships.

Member Pacheco recalled that ten years ago, Joe Abeyta did some TV commercials about bike safety. His son was asked to walk across the street for one of them. It would be good to get back to that.

Chair Maestas agreed. Maybe they could also focus on intersections or merge onto based on data.

Ms. McDonald said Joe Abeyta just needs people to write scripts for him and he would be happy to do that.

Chair Maestas said he met with staff before the meeting. He wants to run these meeting as efficiently as possible and will transition into his style for the next few years. Part of that is getting reports in on time ahead of the meeting. All of us have the responsibility to get the packet in advance. You just got this one today but hopefully we will send the next one out earlier.

Also, Roberts Rules of Order are to be followed in City meetings. Let's honor who the speaker is and get recognized by the Chair before speaking. It is only fair for whoever has the floor, just to make sure that we honor whoever is speaking. It doesn't mean you can't interject a point you want to make. But get recognized by the Chair first. If we do that, it will move the meeting much quicker.

Chair Maestas said he has to leave because his mom just got admitted to the ER. So he will hand over the gavel to Member Herdman. The only action item is 7 b.

Chair Maestas excused himself at 6:00.

Member Herdman chaired the remainder of the meeting.

Mr. Stephen Newhall said the Rail Trail under the freeway is just about filled and dirt is coming over the 3' wall onto the path so we will need a more permanent fix.

He said Santa Fé Bicycles members are helping with Folk Art in July 8-9 for bike parking and watching them for security.

There were no other speakers from the public.

6. COMMUNICATIONS FROM OTHER AGENCIES

a. MPO Report (Erick Aune)

Mr. Aune reported on four items - Bike to Work Week, a possible workshop at the request of Chair Maestas, MPO financing (professional facilitator for a workshop); update on the bike corral program; and a meeting with the State epidemiologist.

The Bike to Work was a success and it had good weather for the week. The incident with Mr. Egelhoff underscores the importance of biking safety facilities in the community and reinforces the will to build facilities and programs that emphasize safety for bikes and pedestrians.

The partners for Bike to Work did an amazing job for events in the week. DPI provided marketing. There will be a debriefing at the Railyard tomorrow at 4 p.m. and all members are invited and then celebrate at the brewery at 5 p.m.

The Bike Corral is part of a pilot program that is one-year-old this week. As a result of the successes, Chef Greg at Beestro and the City agreed to purchase a bike corral to install in July. That can be part of this program and he agreed to update BTAC on the success.

After the last BTAC meeting, Chair Maestas approached him to ask MPO to lead a strategic workshop. The potential is there and if you would consider state and county folks to be there too.

Lastly, this morning, the MPO staff met with Department of Health staff, Kerry Branigan, who is an epidemiologist. They have a tremendous amount of data on crashes. We will work with them for a more substantive story on crashes to inform folks like BTAC to emphasize how important it is to invest in facilities, etc. It is to tell the story of why it is important.

Member Rivera commended Mr. Aune and others for Bike to Work and thanked them for being present as Chainbreaker donated our 2000th bike.

Mr. Wilson said the City installed green lanes on Richards Avenue and Camino Carlos Rey. An installation on Don Gaspar and had to be cleaned up. They are using a new material - textured paint. They will come back and report the findings.

Member Grogan asked what happened on Don Gaspar was where it failed.

Mr. Wilson said the material did not stick. It is on both sides of the street.

Member Grogan asked what the focus is for the strategic training.

Mr. Aune said he thought Chair Maestas's intent was a desire to have BTAC focus on a few select projects and programs and getting together to do that.

Ms. McDonald agreed. It includes both short-term and long-term goals. We just wrapped up a lot of things - so it is on what the future goals are.

Member Pacheco thought the Bicycle Master Plan focused on as a guiding tool. With Tim Rogers' help we should focus on that and a public awareness campaign. He is all for it if the focus is right. There is a strategic plan and it is the Bicycle MP.

b. Santa Fe Conservation Trust Report (Tim Rogers)

Mr. Rogers submitted a written report for this month's meeting and was not present.

Member Robinson said the new Director at SFCT is Sara Noss and she was glad to see it because she is a great person.

Mr. Pacheco clarified that the SFCT contract is moving into the Parks Department and will be managed by Rob Carter instead of at Public Works.

Ms. McDonald said she arranged for him to keep reporting to BTAC.

Mr. Pacheco saw no change in his work from the transition.

c. Nature Conservancy - Dale Ball / Filter Plant (Robert Findling)

Mr. Findling, Director of Conservation Products, gave his report. The Nature Conservancy owns Upper Canyon Preserve - 525 acres of private open space open year round. The primary trail that circumnavigates the beaver pond is restricted to pedestrian use.

The Conservancy was approached three years ago by the Canyon Neighborhood Association in hopes of establishing a connecting trail between the loop trail around the riparian area in the preserve, and the trail head so people could return from north section of the Dale Ball Trail back to the trail head without having to dodge vehicles on the upper part of Cerro Gordo where it crosses the river. It is a relative short section of trail but had to be located on City property under the control of the Canyon Road Water Treatment Plant. The Conservancy got some funding from PNM two years ago to begin working on it. And they worked with Mike Gonzales on it. He since retired and now Alex Puglisi manages that plant.

On the property was a filter plant that was constructed in the 1970's and is no longer in use. Windows and doors are broken out and walls heavily coated with graffiti. Alex asked the Conservancy to cooperate in their effort to demolish that structure. The Mayor is an enthusiastic supporter for this new connection. The area around the sand filter plant was enclosed with a chain link fence and some of it is in disrepair. Dale Ball trail users had established a volunteer trail across the property in an inappropriate location. The Conservancy worked with Alex and other Water Division staff to establish an alignment for anew trail to avoid water infrastructure valves, etc. Outside of the fence, the Trails Alliance and others are working on that connection and it won't be complete until the contractor has removed his equipment. There are some concerns on the surface of the trail. Part of it was buried in the river but otherwise, they did a good job. They still need to revegetate with grass. The Conservancy will try to raise more funds to do a bit more and establish a friendlier relationship between pedestrians and mountain bikers. It is a great piece of open space transitioning from part of the infrastructure to Parks.

Chair Maestas asked him to report on the background of that effort. When BTAC is available, he can show the project site and hopefully - the contractor has not done anything for two months in wrapping up the project.

Member Grogan understood the new trail alignment was built by volunteers and is not open yet.

Mr. Findling said it is to be used by Mountain bikers and to do so, there needs to be a wooden bridge across the river. You can step across it - there are two gaps in the flume just above Cerro Gordo - so a small bridge needs to be constructed there. The demolition area is just a dirt lot. It is a functional trail comparable to any other section of Dale Ball.

Member Grogan said that was supposed to be one of the GUTS projects. Tim Rogers is heading up the initiative.

Mr. Findling was familiar with that.

Member Grogan said Mr. Rogers thought that was a good initiative. When it is finished, it would be great to have a ribbon cutting to thank Mr. Findling and the Conservancy for all of your work.

Mr. Findling said the actual completion date is not yet determined but he will make sure to communicate with Ms. McDonald or Mr. Pacheco when it gets clearer.

Mr. Pacheco said it is a lot of hard work and the conversation with Water and SFCT and the Nature Conservancy. The bridges are not built and there are concerns of public safety. We clarified what needs to be done. They really don't want anyone in that property now until we get it finished up and the contractor out of there.

The Public Utilities Director said it is not just an opportunity for the trail but is a massive open space and those discussions are not clear yet. The Stormwater Division has not handed it off yet.

Mr. Findling pointed out that people are using it and there is no way to stop that. While we wait for the contractor to leave, and today, he did interact with a mechanic there. The reason the equipment hasn't been removed, is that it is not functional right now. It still needs to be scarified. The only sign is one we installed saying it is not open to the public. But people use it because it is convenient.

One element of the project is disconcerting. The Water Division installed a very large enclosure of latillas with concertina wire on top which is completely inappropriate. He hoped they will address that.

Member Cooley thanked him and the Nature Conservancy for having that trail to walk.

Mr. Findling said there is increasing traffic. The housing density on Canyon Road and Cerro Gordo could double and that is problematic for pedestrians and bikers on both roads.

7. INFORMATION, DISCUSSION & ACTION

a. Crash Data Analysis (Keith Wilson)

Mr. Wilson presented the analysis with a handout to everyone. He said he is being co-opted over to

Transit so his time available is restricted. He apologized for not getting it to BTAC sooner.

The most current year data report to DOT is 2013. There were 97 vehicular/bicycle crashes. It doesn't county bike/bike crashes or single bike crashes. It is based on state law and injuries are included. These do not document fatalities of train with bikes. There were twice as many in 2012. 82% occurred between April to October which makes sense since they are warmer months. 85% occurred from 7 am to 7 pm.

Some people thought night time crashes would be over-represented but only 12% happen when it is dark. Weather conditions showed 91% happen in clear weather. Severity is broken out in 5 categories. There were no fatalities in that period. Incapacitated result was 6%. Visible injuries were 35% and non-visible injuries was 65%. No injuries were 28% had no injuries. So those are the highlights.

The Santa Fé Police Department pulled actual crash reports and he reviewed them. The narrative gives what happened in the incident. About 50% of the actual crash reports were received. He observed that out of 46 reports, only two showed a biker running a red light. One was a diabetic and one was inebriated. One crash showed clearly the bicyclist had run through the red light. Some cyclists were on the sidewalk going the wrong way and some making a right turn into the cyclist. Some were on the road but riding the wrong way. In 18 crashes, the cyclist appeared to be riding appropriately and was either hit by a turning vehicle or exiting a driveway. Maybe out of the data we can locate specific locations for crashes. He will go back through it more thoroughly.

Member Pacheco asked if there have been improvements since then on Cerrillos Road.

Mr. Wilson said most crashes are on major roadways. He intended to find out if the bike lanes were appropriately marked.

Member Rivera felt this is helpful. Under injuries, he asked if the incapacity is permanent.

Mr. Wilson said it was just at that moment. This is based only on what is found at the scene. If we could get the hospital data, we could tell more. And this is just the initial data.

Member Rivera asked about bike damage.

Mr. Wilson said that data is hit and miss. Sometimes there is a full page narrative but others just say the cyclist ran into the car. There were a few weird ones. Most times it didn't provide the bike damage.

Member Rivera said figuring out fault is hard but it would be interesting to see what citations were issued.

Mr. Wilson agreed to go back and look for that.

Member Rivera asked if there is a digital version.

Mr. Wilson agreed to send it to him.

Member Abbatacola said it is a great job. He asked if all of these are paper reports.

Mr. Wilson said he got an Excel spreadsheet but the actual crash reports were paper reports. The SFPD is working on electronic reports.

Member Abbatacola asked what was most surprising in the analysis.

Mr. Wilson asked he expected more severe injuries. It is a subjective thing. Adrenaline sometimes masks the severity of injuries.

Member Abbatacola asked what happened after 2013.

Mr. Wilson said the newer data is delayed at the State. He explained how they get processed. Typically, it is a two-year delay. With electronic data it could be much smoother.

Member Pacheco thanked him. Hopefully we can answer the yield as stop question.

Member Cooley asked if there is any information on how any involved are local bicyclists or visitors.

Mr. Wilson agreed to look at that.

Member Herdman recalled that BTAC did ask for this on the rolling stop ordinance.

Ms. McDonald said there is a resolution written and a sponsor could make changes. Patti Bushee held it until the data came in and now, could find a sponsor.

Mr. Wilson said he will have another chance to coordinate with SFPD and give them a report on the half of the data he saw. Then he could bring a more formal report on the data. The Police felt they could not support the ordinance.

Member Herdman reasoned that additional time for more data is needed and more layers and report back when done. It is important not to lose sight of why we asked for it in the beginning.

Member Grogan asked if the data is this just from the metro area.

Mr. Wilson said it is all from within city limits. The MPO area goes to Cerrillos and Tesuque. There were only one or two crashes outside the metro area.

Member Grogan wondered if severity relates to higher speeds.

Mr. Wilson didn't see any crash data further out but he will double check.

b. Street striping, bike lanes and sharrows plan review (Rick Devine, John Romero)

Mr. Pacheco reported. They provided quite a packet but the short of it is a preliminary estimate of \$37,000 for symbols and bike lanes on Siringo Road and Botolph. They would like a review and comments and BTAC could do that now or wait and provide it later. It is moving along and research was in support of the recommendations.

Ms. McDonald said there is a comparison of rumble strips vs. stripes. Basically, it is all good information. She spoke with Rick Devine and understood he was going to be here tonight. BTAC asked for the striping to come back to this meeting to respond to questions BTAC had around St. Mike's. She did speak with Rick and he spoke with engineering and felt what they proposed was the best solution.

Mr. Pacheco added that the memo in April said the striping is relatively straightforward. But they could make changes. There is money and it could be executed but BTAC is asked to make comments.

Member Cooley said, based on email exchanges and other conversation, he felt the City has become sharrow-heavy. With side streets, there doesn't seem to be a big need for sharrows. He suggested a subcommittee meeting with Member Grogan and Chair Maestas to talk about making a recommendation on sharrows.

Member Grogan, in response to Member Cooley, thought wherever it says 17 on the map, they would put a sharrow. Mr. Pacheco agreed.

Member Grogan said on Siringo east of St. Francis, there is a new bike lane that will be extended. As a cyclist and as a motorist, there is the bike lane and it ends. It is good to have one sharrow there for the transition to the travel lane. Once it has happened, and with wide lanes, it doesn't warrant sharrows again.

Mr. Pacheco said right in front of St. Mikes High School, a lot of the lanes are used for on-street parking so it might not be as wide as you would think.

Member Grogan agreed.

Member Cooley said the presence of cars parked on the street is useful as traffic calming. But those times are not often.

Member Grogan pointed out that the sharrows could be hidden by the parked cars.

Member Cooley said they are useful on Camino del Monte Sol.

Mr. Pacheco asked if the Committee was talking about reducing or none.

Member Cooley said it is useful where bike lanes end.

Mr. Pacheco said if it just the sharrow, we could narrow it down and install them this summer. He presented this as a preliminary design. The sharrows are finite. He could work with subcommittee to make sure he eliminated the right ones. For the record, there might be 10 to 12 #17s and if reduced to five or so,

Rick can be flexible. He would be the one stamping it at the end.

Perhaps the sharrows are not needed where there is a lot of space. It might be best to have the subcommittee meet.

Member Robinson asked if they could have bike lanes for the entire street.

Mr. Pacheco didn't know but his guess is when you put a bike lane down, it should not have parking in it. This gets so used by the school. It might not be respected and that could become a problem.

Member Robinson suggested less parking and more bike lanes. There is confusion coming out of bike lane into travel lanes. One sharrow and then one lane, might be confusing. She would like to have Rick talk with us about it.

Ms. McDonald said the backup is related to Chair Maestas' request. She liked Mr. Pacheco's suggestion to meet as a subcommittee and not wait another month.

Mr. Pacheco commented about the location issue. There are parents picking up children and lots of young drivers and it is not an easy task. There are educational opportunities. He didn't know why Rick did not attend. But the issues are simple enough and overkill with sharrows can be reported by the subcommittee.

Member Abbatacola asked how we can coordinate with Rick Devine in this process.

Ms. McDonald agreed to contact Mr. Devine tomorrow and set up a time.

Member Herdman said this is an action item. He suggested having a motion. The subcommittee could decide.

Member Rivera moved to request the On-Road Committee to meet with Rick Devine to formulate a recommendation on behalf of BTAC regarding sharrows and empower the group to do that and report back to BTAC. Member Pacheco seconded the motion and it passed by unanimous voice vote.

Ms. McDonald clarified that the sharrow report would be given by Member Abbatacola at the next meeting. Member Herdman agreed.

c. Suggested Projects, Programs, and Policies for 2016 - 2017

Ms. McDonald said Chair Maestas asked her to put this on the agenda and Mr. Pacheco had some added information.

Mr. Pacheco said staff had a brief conversation with Chair Maestas and something Member Pacheco mentioned tied in. Generally speaking, BTAC and Public Works have been guided by the Master Plan but

the plan needs an update soon. Mr. Aune's memo speaks to that. He updated BTAC on projects that Staff are working on and tied down with a capital budget that has to be approved by Council. That information for this year is informed and coming from the Master Plan with funds. Most currently is a funding opportunity in TAP and RTP and we are working with MPO for a July 1 deadline. Internally we came up with a short list for short term (2018 or 2019) projects. He would be happy to take feedback regarding that short list.

For TAP the projects, we are seeking funding for the Acequia Trail from Rufina to San Felipe. We have an awareness there is not enough money to build it but can get design funds. We are asking for \$1 million to build it.

The next one is the St. Francis trail with Cañada Rincon - Highway 84/285 from Vento Drive to Las Crucitas. It is about a mile connection on the west side of St. Francis Drive.

Member Herdman asked if he had a printed list.

Mr. Pacheco said the list is in his mind. Those are the top two. There others in discussion, including Acequia trail from Osage to La Cieneguilla; Tierra Contenta Trail into Entrada Park where the Transit center is; a bike lane on Old Santa Fé Trail; and a trail from Santa Fé Place Mall to the Southside Transit Center. Right of way is a big issue. A PRS forms to be turned in.

We applied to RTP a few years ago for the Dog Park Trail.

Member Robinson left the meeting at 7:26.

Mr. Pacheco said that rather than competing with Parks, it would be great to get more maintenance funds on wilderness trails and focus the RTP for the Dog Park connection. We could get feedback on it but it is best to try for a big federal amount. We need to get the political commitment for the application. They are all on the bicycle Master Plan.

Member Pacheco left the meeting at 7:27.

Mr. Pacheco said he is looking for a recommendation to take back to Public Works.

Member Rivera asked how this relates to Mr. Aune's memo.

Mr. Pacheco said that two meeting ago, Councilor Maestas asked for the big picture items. His response is to focus on the Bicycle Master Plan. And as we are given funds, and part of Mr. Aune's brainstorming, there are many different ways BTAC could react. There is not enormous correspondence with this memo. It is going on internally. We are introducing an opportunity to get more money in for this work. There could be something on the MP we have missed.

Member Rivera said he doesn't support the bike share moving forward. And a lot on here should have bigger discussions.

Mr. Pacheco said his presentation was to make BTAC aware. Staff will be working on applications.

BTAC could take action or just applaud the Staff for great work.

Member Grogan reminded them that the initial applications for TAP and RTP have to be turned in to the MPO by July 1. That is separate.

Member Herdman said his reaction is that it is late in the day and he was not associating where those came from. He asked if they are consistent with the plan.

Mr. Pacheco agreed. None of these projects are new out of the box. They don't want projects that are politically undigested. The PFS is a one-page form due on July 1 and the MPO will meet with the committee that will choose the funded projects for the state. Those that are considered most appropriate and are supported will go to a full application. He added that this only came to his attention 2-3 weeks ago. The opportunity for funding outside the City is something communities are doing across the state. The good news is that all of these have been before BTAC before and BTAC has assisted to get it to this point.

Member Herdman said he didn't have enough detail but does have a lot of confidence in Staff and understood that some might come extemporaneously. Without delaying anything we could make it an agenda item and give it priority.

Member Herdman asked what the expected longevity is for the MP.

Mr. Wilson said the MPO did it in 2012 and typically would update it every five years. We have budget to do it in 2017.

Member Rivera was unclear about what is being applied for. He understood the federal matches and the time line. He asked if it is all in the Plan that he supports and whether Staff is looking for money for the Bike share program.

Ms. McDonald explained that this is the beginning of the process for getting federal funds. Before the next meeting we will send out what is in the hopper. This is BTAC's wish list and begins a process for applications and the Committee still has time for considering them.

Member Grogan asked if any of the suggested projects for TAP or RTP are Bike Share projects.

Mr. Pacheco said the only ones are what he listed. He was getting support for the first two: The Acequia Trail and the trail along St. Francis Drive. But if BTAC doesn't like them and doesn't approve resolutions, they will go nowhere.

Mr. Aune said for clarity that if other City Departments were interested like Parks, he will let BTAC know. At this point there is no initiative for Bike Share but it doesn't mean a department could not submit a PFS for it. If that happens, he will let the Committee know.

8. BTAC SUBCOMMITTEE UPDATES:

a. On-Road - Joe Abbatacola

Member Abbatacola had nothing to report.

b. Off-Road - Ron Pacheco

Mr. Pacheco had already left the meeting.

c. Going for the Gold -Bike Education and Outreach - Gretchen Grogan

Member Grogan reported that the application is in.

d. La Tierra Master Plan La Tierra Trails - Frank Herdman

Mr. Pacheco said that at the last meeting BTAC asked him to come back with how much money is left. The report to Finance indicated a balance of \$45,032 remaining. The total of what was unspent for all projects was \$279,153.

Member Abbatacola left the meeting at 7:48.

Mr. Pacheco said he didn't know if these funds remain to be spent or were moved somewhere else.

Member Herdman hoped nothing happened to those funds.

Mr. Pacheco considered it good news is that Public Works couldn't answer. He has to go back to Finance for the answer.

Member Herdman felt that BTAC should not let it sit out there but decide what to do with it. He would be disappointed if BTAC is not consulted in that allocation.

Mr. Pacheco said he would find out.

9. STAFF COMMUNICATIONS

Ms. McDonald reiterated that the next meeting is July 20 and packet items are due July 13th. She is very frustrated because people didn't make it easy for her this month. In order to get the packet in order, she has to get the materials beforehand. She will have to stick to these deadlines and the Committee members need to take it seriously and put things in writing. It gets difficult when she gets things at the last minute and can't organize them.

Member Herdman thought it would be helpful to show the deadline on the agenda.

Ms. McDonald said she added Mr. Findling's presentation at the last minute.

10. COMMITTEE COMMUNICATIONS

Member Grogan asked what the appropriate method is to submit things.

Ms. McDonald said she collects agenda items from this meeting and what members send to her or to Councilor Maestas.

Member Grogan said Fat Tire is putting together a position paper. They are meeting early in July and she plans to attend. She will get a representative to be here at the July meeting.

Member Grogan noted that motorized vehicles are not allowed on the trails so this is an enforcement issue.

Ms. McDonald asked her to write that up by July 11. She will let Councilor Maestas know but it needs a memo to put in the packet.

Next Meeting Date: July 20, 2016

Submissions for the meeting are due on July 13, 2016.

11. ADJOURNMENT

The BTAC meeting was adjourned at approximately 8:00 p.m.

Approved by:

Joseph M. Maestas, Chair

Submitted by:

Carl Boaz for Carl G. Boaz, Inc.